



# CEO PERFORMANCE REVIEW PANEL MINUTES

for the meeting

Wednesday, 24 January 2024

in the Colonel Light Room, Adelaide Town Hall

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**Present:**

<b>Presiding Member</b>	<b>The Right Honourable the Lord Mayor, Dr Jane Lomax-Smith</b>
<b>Deputy Presiding Member</b>	<b>The Deputy Lord Mayor, Councillor Keiran Snape</b>
<b>Board Members</b>	<b>Councillor Arman Abrahamzadeh Gael Fraser Jeff Tate</b>

**1 Acknowledgement of Country**

The Chair stated:

‘Council acknowledges that we are meeting on traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognize and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living today.

And we also extend that respect to other Aboriginal Language Groups and other First Nations who are present today.’

**2 Apologies and Leave of Absence**

Nil

**3 Confirmation of Minutes**

Moved by Councillor Abrahamzadeh,  
Seconded by Gael Fraser -

That the Minutes of the meeting of the CEO Performance Review Panel held on 26 September 2023 be taken as read and be confirmed as an accurate record of proceedings.

Carried unanimously

**4 Items for Consideration and Determination**

**4.1 CEO Performance Review Panel Meeting Dates**

Moved by Councillor Abrahamzadeh,  
Seconded by the Deputy Lord Mayor Keiran Snape –

THAT THE CEO PERFORMANCE REVIEW PANEL

1. Approves the following meeting dates and times for 2024/25 Financial Year:
  - 1.1 Monday 9 September 2024, 3.00pm to 5.00pm
  - 1.2 Monday 2 December 2024, 3.00pm to 5.00pm
  - 1.3 Monday 3 March 2025, 3.00pm to 5.00pm
  - 1.4 Monday 2 June 2025, 3.00pm to 5.00pm

Carried unanimously

## 5 Exclusion of the Public

Moved by the Deputy Lord Mayor Keiran Snape,  
Seconded by Councillor Abrahamzadeh –

### ORDER TO EXCLUDE FOR ITEM 6.1 THAT THE CEO PERFORMANCE REVIEW PANEL:

1. Having taken into account the relevant consideration contained in section 90(3) (a) and section 90(2) & (7) of the Local Government Act 1999 (SA), this meeting of the CEO Performance Review Panel dated 24 January 2024 resolves that it is necessary and appropriate to act in a meeting closed to the public as the consideration of Item 6.1 [Confidential: Lord Mayor Report] listed on the Agenda in a meeting open to the public would on balance be contrary to the public interest.

#### Grounds

information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of people; s90 (3) (a) information that must be considered in confidence in order to ensure that the Council does not breach any law; s90 (3) (g); and legal advice; s90 (3) (h).

#### Basis

This Item is confidential as it contains matters that must be considered in confidence in order to ensure that the CEO Performance Review Panel does not breach any law, any duty of confidence, or other legal obligation or duty, and preserves legal privilege. The disclosure of this report would waive legal privilege and involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead). Item 6.1 [Confidential: Lord Mayor Report] is listed in the Agenda, on the grounds that such item of business contains information and matters of a kind referred to in sections 90(3)(a), 90(3)(g) and 90(3)(h) of the Act.

2. Pursuant to section 90(2) of the Local Government Act 1999 (SA) (the Act), this meeting of the CEO Performance Review Panel dated 24 January 2024 orders that the public (with the exception of members of Corporation staff and any person permitted to remain) be excluded from this meeting to enable this meeting to receive, discuss or consider in confidence Item 6.1 [Confidential: Lord Mayor Report].

Carried unanimously

There were no members of the public present in the gallery and the Manager Governance left at 3.34 pm when the meeting moved into confidence and the doors to the Colonel Light Room closed.

**6 Items for Consideration and Determination in Confidence**

**6.1 Lord Mayor Report [S90(3)(a), (h) and (g) of the *Local Government Act 1999 (SA)*]**

**Confidentiality Order**

**Item 6.1** – Lord Mayor Report

In accordance with Section 91 (7) & (9) of the Local Government Act 1999 (SA) and on the grounds that Item 6.1 [Lord Mayor Report] listed on the Agenda for the meeting of the CEO Performance Review Panel held on 24 January 2024 was received, discussed and considered in confidence pursuant to Sections 90(3)(a), 90(3)(h) and 90(3)(g) of the *Local Government Act 1999* (SA), this meeting of the CEO Performance Review Committee, do order that:

1. The resolution, the report, the discussion and any other associated information submitted to this meeting and the Minutes of this meeting in relation to the matter remain confidential and not available for public inspection until 31 December 2034.
2. The confidentiality of the matter be reviewed in December 2024.
3. The Chief Operating Officer be delegated the authority to review and revoke all or part of the order herein directed to present a report containing the Item for which the confidentiality order has been received.

**Closure**

The meeting re-opened to the public and closed at 3.42 pm

The Lord Mayor, Dr Jane Lomax-Smith  
**Chair**  
**CEO Performance Review Panel**